

Services in Newmarket

SELF CHECK IN



Link: iccbrisbane.org/nmcheckin

Instructions:

Step 1: Scan the QR Code to open the webpage

Use the mobile camera or Use Google Lens

Step 2: Select the Service

Step 3: Enter your full mobile number or email

Step 4: Select the name

Select the name of the person attending the service

Step 5: Click 'Check-In'

Instructions:

The QR Code will open up the following page:
(The page will display the service you are attending)

7 February - Sunday

Service (9.00am)

Search by mobile or email

Put in either
mobile or email

Put in either your **mobile number** or your **email** address.

➔ Click the “**Search**” button

Your name and your family members’ names should appear:
(By default, all the names in the same household will be selected)

7 February - Sunday

Service (9.00am)

- Select all
- Member #1 ICC Family – [add a note](#)
- Member #2 ICC Family – [add a note](#)
- Member #3 ICC Family – [add a note](#)
- Member #4 ICC Family – [add a note](#)

All the names are
selected by default

If all the people in the list are attending the service,

➔ Click the “**Check-in**” button

If not all the people in the list are attending the service

➔ **Select** the names of the people who are attending the service

➔ Click the **“Check-in”** button

7 February - Sunday

Service (9.00am)

Select all

Member #1 ICC Family — [add a note](#)

Member #2 ICC Family — [add a note](#)

Member #3 ICC Family — [add a note](#)

Member #4 ICC Family — [add a note](#)

Un-tick this box to un-select all the names

Tick/Select the names of those attending

When you click the **“Check-in”** button, you will see the screen that says **“You successfully checked-in”**

7 February - Sunday

Service (9.00am)

You successfully checked-in

[Search again](#)

Show this screen to the host/usher before you enter the service.

If you encounter any problems, please approach one of the hosts on duty to assist you.

Watch the Video Instruction:

<https://vimeo.com/508726370/4218793b11>